SYDNEY METROPOLITAN INTERNATIONAL COLLEGE

Education for Change

RTO 45523 | CRICOS Provider 03792E



International STUDENT GUIDE

www.smic.edu.au

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Acknowledgement of Country

We acknowledge, recognise and respect the elders, families and forebears of the Gadigal people of the Eora Nation who are the traditional owners of the land where SMIC is located.

ABOUT US

SMIC is a leading VET college in Australia. It is dedicated to providing industry-focused and intercultural education that is important to students from diverse cultural backgrounds. SMIC's founders have varied cultural backgrounds and extensive experience in the Australian education landscape. This experience forms the foundation of SMIC's goals, values, and vision.

SMIC's educational approach is centered around placing students at the core of the learning experience, providing a holistic education that includes an innovative curriculum, culturally engaged teaching and training practice, equitable learning support, pastoral care, and career advice. SMIC values cultural diversity and promotes an inclusive and supportive community that ensures each student has a fair chance to succeed.

SMIC fosters ethical standards and integrity, preparing graduates to make a positive impact on society while promoting social justice and equity in education.

OUR VISION

SMIC vision is to provide high-quality vocational education that allows students to learn and add value to their lives and the lives of others. SMIC's motto is Education for Change (in Latin, 'Educationem Mutationi'), reflecting its commitment to bringing positive change in individuals and society.

OUR VALUES

Student-centred
We place students at the centre of what we do – integrating curriculum, training practice, learning support, pastoral care and career advice throughout the student life cycle.

Job-ready
We offer hands-on, practical education that adds value to your career.

Creativity
We welcome new ideas from our students, staff and stakeholders in order to nurture innovation and opportunities in the global context of diversity of cultures.

Equity
We strive to create an inclusive and supportive community in which the needs of each student are considered, and all have a fair chance to succeed.

Diversity
SMIC's faculties, students and the entire college management value and respect people of all cultural backgrounds. Each of these SMIC stakeholders will embrace cultural diversity as a key strength.

Integrity
We aim to foster the highest ethical standards in our graduates. We practice our specialty with honesty, openness and integrity.

Partnership
We partner with alumni, communities, businesses, governments and educational institutions in Australia and internationally who share our ethos in order to achieve our strategic goal of producing job-ready graduates.

MESSAGE FROM THE PEO

Welcome to Sydney Metropolitan International College (SMIC)!

At SMIC, we believe that education has the power to transform lives, create opportunities, and shape a better future. Our vision is to empower students through high-quality vocational education, enabling them to create lasting value for themselves and society.

We put students at the centre of everything we do. This philosophy guides our commitment to delivering quality education, understanding individual student needs, and creating an inclusive, supportive, and engaging learning environment where every student has the opportunity to succeed.

SMIC offers nationally recognised, industry-aligned qualifications across Business Leadership and Entrepreneurship, Engineering and IT, and Health Science and Community Services. Our focus goes beyond qualifications, equipping students with practical, hands-on skills, industry-relevant knowledge, and the confidence to pursue their future career aspirations.

We understand that studying in Australia is a significant investment in your future. That is why we are committed to providing quality education at competitive tuition fees, personalised academic and wellbeing support, and pathways to further study and career opportunities.

At SMIC, we value diversity, respect individual aspirations, and believe that every student deserves the opportunity to reach their full potential. We continuously strive to improve our teaching, learning experiences, and student services to ensure that our students are well supported throughout their educational journey.

As the Principal Executive Officer, my commitment is to ensure that SMIC remains a place where students feel welcomed, valued, inspired, and empowered to achieve their goals.

Because at SMIC, student success is the foundation of our success.

I warmly invite you to become part of the SMIC community and look forward to supporting you on your journey towards a successful and rewarding future.



SHIVA SHRESTHA

Principal Executive Officer (PEO)
Sydney Metropolitan International College

ABOUT SYDNEY, AUSTRALIA

Australia is a popular destination for international students, offering world-class education, stunning landscapes, vibrant cities, and a high quality of life. Its welcoming environment makes it an ideal place to study, live, and explore.

Sydney, Australia's largest city, is a popular destination for international students, renowned for its quality educational institutions, vibrant lifestyle, and cultural diversity. The city offers an exciting blend of education, entertainment, and outdoor experiences, making it an ideal place to study, live, and explore

Sydney's iconic attractions, including the world-famous Sydney Opera House, Harbour Bridge, Darling Harbour, and stunning beaches such as Bondi and Manly, offer endless opportunities for exploration, relaxation, and entertainment. From vibrant waterfront destinations and beautiful coastal walks to exciting cultural events and outdoor activities, Sydney has something for everyone. Beyond the city, Australia's breathtaking natural wonders, including the Great Barrier Reef, Blue Mountains, and the Outback, offer unforgettable adventures and experiences.

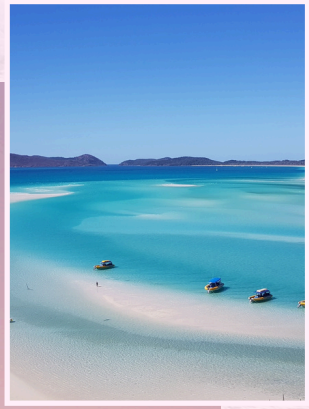
Australia's multicultural society brings together people from diverse cultural backgrounds, creating a welcoming and inclusive environment for international students. Studying in Sydney offers opportunities to build lifelong friendships, experience different cultures, develop valuable life skills, and gain a globally recognised qualification while enjoying one of the world's most beautiful and dynamic cities.















Specialisation in

Cyber Security

BSB40120 CERTIFICATE IV IN BUSINESS

CRICOS 106816A

Course Overview

This course is the commencement point of the business stream of courses and prepares students with knowledge and skills for supervisory roles and/or further learning at Diploma level.

Individuals in these roles carry out a mix of specialist and moderately complex administrative or operational tasks that require self-development skills. They use well developed skills and a broad knowledge base to apply solutions to a defined range of unpredictable problems and analyse information from a variety of sources. They may provide leadership and guidance to others with some limited responsibility for the output of others.

Teaching sessions are trainer-led in-group sizes of up to 30 participants. The teaching program is undertaken using a planned schedule in accordance with national standards.

Course Features

- 12 units in total
- 4 terms per year
- 1 year course
- 40 weeks of learning + 12 weeks holiday
- 20 hours per week face to face learning plus online and self learning

Career Opportunities

- Office Supervisor
- Project Administrator
- Business Operator
- Cyber Security Officer
- Team Leader

Course Units

Core Units x 6

- BSBCRT411 Apply critical thinking to work practices
- BSBTWK401 Build and maintain business relationships
- BSBWHS411 Implement and monitor WHS policies, procedures and programs
- BSBXCM401 Apply communication strategies in the workplace
- BSBWRT411 Write complex documents
- BSBTEC404 Use digital technologies to collaborate in a work environment

Elective Units x 6

Cyber Security x 4

- BSBXCS401 Maintain security of digital devices
- BSBXCS402 Promote workplace cyber security awareness and best practices
- BSBXCS403 Contribute to cyber security threat assessments
- BSBXCS404 Contribute to cyber security risk management

General Elective x 2

- BSBPEF502 Develop and use emotional intelligence
- BSBPEF402 Develop personal work priorities



Specialisation in Leadership

BSB50120 DIPLOMA OF BUSINESS

CRICOS 106812E

Course Overview

This course is the mid-point of the business stream of courses and prepares the students with knowledge and skills for supervisory roles and/or further learning at Advanced Diploma level.

Individuals in these roles carry out a mix of specialist and moderately complex administrative or operational tasks that require self-development skills. They use well developed skills and a broad knowledge base to apply solutions to a defined range of unpredictable problems and analyse information from a variety of sources. They may provide leadership and guidance to others with some limited responsibility for the output of others.

Teaching sessions are trainer-led in-group sizes of up to 30 participants. The teaching program is undertaken using a planned schedule in accordance with national standards.

Course Features

- 12 units in total
- 4 terms per year
- 1 year course
- 40 weeks of learning + 12 weeks holiday
- 20 hours per week face to face learning plus online and self learning

Course Units

Core Units x 5

- BSBXCM501 Lead communication in the workplace
- BSBCRT511 Develop critical thinking in others
- BSBFIN501 Manage budgets and financial plans
- BSBSUS511 Develop workplace policies and procedures for sustainability
- BSBOPS501 Manage business resources

Elective Units x 7

Leadership x 4

- BSBTWK501 Lead diversity and inclusion
- BSBLDR523 Lead and manage effective workplace relationships
- BSBTWK502 Manage team effectiveness
- BSBPEF501 Manage personal and professional development

General Elective x 3

- BSBFIN601 Manage organisational finances
- BSBOPS504 Manage business risk
- BSBLDR601 Lead and manage organisational change

Career Opportunities

- Retail Store Manager
- Account Manager
- Project Administrator
- Business Manager
- Office Manager



BSB60120 ADVANCED DIPLOMA OF BUSINESS

CRICOS 106813D

Course Overview

This course is the peak point of the business stream of courses and prepares the students to have knowledge and skills for paraprofessional/highly skilled and/or further learning at Bachelor or Graduate Diploma level.

Individuals in these roles carry out a mix of specialist and complex administrative or operational tasks that require self-development skills. They use well-developed skills and a broad knowledge to autonomously judge and implement decisions within broad parameters to provide specialist advice and apply solutions to an extended range of unpredictable problems. They may provide leadership and guidance to others with some limited responsibility for the output of others.

Teaching sessions are trainer-led in-group sizes of up to 30 participants. The teaching program is undertaken using a planned schedule in accordance with national standards.

Course Features

- 10 units in total
- 4 terms per year
- 1 year course
- 40 weeks of learning + 12 weeks holiday
- 20 hours per week face to face learning plus online and self learning

Course Units

Core Units x 5

- BSBCRT611 Apply critical thinking for complex problem solving
- BSBFIN601 Manage organisational finances
- BSBSUS601 Lead corporate social responsibility
- BSBTEC601 Review organisational digital strategy
- BSBOPS601 Develop and implement business plans

Elective Units x 5

- BSBOPS504 Manage business risk
- BSBSTR602 Develop organisational strategies
- BSBLDR601 Lead and manage organisational change
- BSBXCM501 Lead communication in the workplace
- BSBSTR601 Manage innovation and continuous improvement

Career Opportunities

- Sales Team Manager
- Program Coordinator
- Business Development Manager
- Senior Manager
- Departmental Manager



Specialisation in

Cyber Security

Telecommunications Network Engineering

ICT50220 DIPLOMA OF INFORMATION TECHNOLOGY

CRICOS 106814C

Course Overview

This course is mid-point of the Information Technology stream of courses and prepares the students with knowledge and skills for paraprofessional/highly skilled work roles and/or further learning at Advanced Diploma or Bachelor level.

Individuals in these roles carry out a mix of specialist and complex operational tasks that require self-development skills. They use well-developed skills and a broad knowledge to autonomously judge and implement decisions within broad parameters to provide specialist advice and apply solutions to an extended range of unpredictable problems.

Teaching sessions are trainer-led in-group sizes of up to 30 participants. The teaching program is undertaken using a planned schedule in accordance with national standards.

Course Features

- 20 units in total
- 4 terms per year
- 1.5 years course
- 60 weeks of learning + 18 weeks holiday
- 20 hours per week face to face learning plus online and self learning

Career Opportunities

- Network Administrator
- Cyber Security Officer
- Telecommunications Officer
- IT Officer
- ICT Security Specialists

Course Units

Core Units x 6

- BSBXCS402 Promote workplace cyber security awareness and best practices
- ICTICT517 Match ICT needs with the strategic direction of the organisation
- BSBCRT512 Originate and develop concepts
- ICTICT532 Apply IP, ethics and privacy in ICT environments
- BSBXTW401 Lead and facilitate a team
- ICTSAS527 Manage client problems

Elective Units x 14

Cyber Security

- ICTCYS407 Gather, analyse and interpret threat data
- ICTCYS610 Protect critical infrastructure for organisations
- ICTSAS526 Review and update disaster recovery and contingency plans
- ICTSAS524 Develop, implement and evaluate an incident response plan
- ICTCYS613 Utilise design methodologies for security architecture

Telecommunications Network Engineering

- ICTNPL413 Evaluate networking regulations and legislation for the telecommunications industry
- ICTICT519 Develop detailed component specifications from project specifications
- ICTNWK423 Manage network and data integrity
- ICTPMG505 Manage ICT projects
- ICTNWK541 Configure, verify and troubleshoot WAN links and IP services
- ICTTEN519 Design network building projects

General Elective

- BSBLDR601 Lead and manage organisational change
- BSBOPS504 Manage business risk
- BSBXCM501 Lead communication in the workplace



Specialisation in

Cyber Security

Telecommunications Network Engineering

ICT60220 ADVANCED DIPLOMA OF INFORMATION TECHNOLOGY

CRICOS 106815B

Course Overview

This course is peak point of the Information Technology stream of courses and prepares the student with knowledge and skills for paraprofessional/highly skilled work roles and/or further learning at Bachelor level.

Individuals in these roles carry out a mix of highly specialist and complex operational tasks that require self-development skills. They use well-developed skills and a broad knowledge to autonomously judge and implement decisions within broad parameters to provide specialist advice and apply solutions to an extended range of unpredictable problems.

Teaching sessions are trainer-led in-group sizes of up to 30 participants. The teaching program is undertaken using a planned schedule in accordance with national standards.

Course Features

- 16 units in total
- 4 terms per year
- 1.5 years course
- 60 weeks of learning + 18 weeks holiday
- 20 hours per week face to face learning plus online and self learning

Course Units

Core Units x 6

- BSBXCS402 Promote workplace cybersecurity awareness and best practices
- ICTICT608 Interact with clients on a business level
- ICTICT618 Manage IP, ethics and privacy in ICT environments
- BSBCRT611 Apply critical thinking for complex problem solving
- BSBTWK502 Manage team effectiveness
- ICTSAD609 Plan and monitor business analysis activities in an ICT environment

Elective Units x 10

Cyber Security

- ICTCYS612 Design and implement virtualised cyber security infrastructure for organisations
- ICTCYS606 Evaluate an organisation's compliance with cyber security standards and law
- ICTCYS608 Perform cyber security risk assessments
- ICTCYS604 Implement best practices for identity management

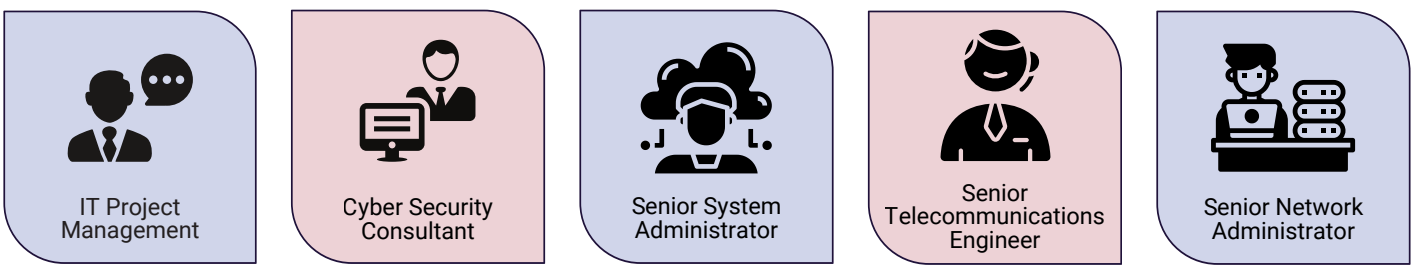
Telecommunications Network Engineering

- ICTNPL413 Evaluate networking regulations and legislation for the telecommunications industry
- ICTPMG613 Manage ICT project planning
- ICTNWK612 Plan and manage troubleshooting advanced integrated IP networks
- ICTTEN615 Manage network traffic
- ICTTEN622 Produce ICT network architecture designs

General Elective

- BSBLDR601 Lead and manage organisational change

Career Opportunities





RII50520 DIPLOMA OF CIVIL CONSTRUCTION DESIGN

CRICOS 118439M

Course Overview

This course is the starting point of the Civil Construction Design stream of courses and prepares students with the knowledge and skills for a paraprofessional role supporting professional engineers and/or for further learning at Advanced or Bachelor level.

This qualification reflects the role of individuals working as designers or para-professional designers who support professional engineers. They perform tasks with a high level of autonomy and exercise significant judgement in planning and in determining the selection of equipment, roles and techniques for themselves and others. They are required to develop site-specific work designs to ensure the implementation of the client's site requirements and demonstrate the application of a broad range of technical, managerial, coordination and planning skills.

Teaching sessions are trainer-led in group sizes of up to 30 participants. The teaching program is undertaken using a planned schedule in accordance with national standards.

Course Features

- 20 units in total
- 4 terms per year
- 1.5 years course
- 60 weeks of learning + 18 weeks holiday
- 20 hours per week face to face learning plus online and self learning

Career Opportunities



Course Units

Elective Units x 20

Elective from Group A

- BSBPEF501 Manage personal and professional development
- BSBSTR601 Manage innovation and continuous improvement
- BSBTWK502 Manage team effectiveness

Elective from Group B

- MEM30031 Operate computer-aided design (CAD) system to produce basic drawing elements
- MEM30033 Use CAD to create and display 3-D models

Elective from Group C

- RIICWD531E Prepare detailed design of subsurface drainage
- RIICWD536E Prepare detailed design of civil masonry, crib and gabion structures
- RIICWD505E Prepare detailed design of landscaping
- RIICWD530E Prepare detailed design of surface drainage
- RIICWD518E Prepare detailed design of open car parks

Elective from Group D

- MEM23004 Apply technical mathematics
- MEM30012 Apply mathematical techniques in a manufacturing engineering or related environment
- RIIMPO402D Apply the principles of earthworks construction
- RIILAT402E Provide leadership in the supervision of diverse work teams
- RIICRC404E Inspect and report on pavement condition
- MEM30005 Calculate force systems within simple beam structures
- MEM30006 Calculate stresses in simple structures

Other Electives

- CPPBDN6106 Produce building information modelling for building design projects
- CPPCOM4001 Manage own work, professional development and ethical behaviour
- MEM23109 Apply engineering mechanics principles



RII60520 ADVANCED DIPLOMA OF CIVIL CONSTRUCTION DESIGN

CRICOS 111836K

Course Overview

This course is the peak point of the Civil Construction Design stream of courses and prepares the students to have knowledge and skills for paraprofessional/ highly skilled and/or further learning at Bachelor level.

This qualification reflects the role of an individual working as a senior civil works designer or a para-professional designer, who supports professional engineers. They perform tasks that are broad, specialised, complex and technical and include strategic areas and initiating activities. They are responsible for the design of complex projects to ensure the implementation of the client's site requirements and are required to demonstrate self-directed application of theoretical and technical knowledge and initiate solutions to technical problems or management requirements.

Teaching sessions are trainer-led in-group sizes of up to 30 participants. The teaching program is undertaken using a planned schedule in accordance with national standards.

Course Features

- 12 units in total
- 4 terms per year
- 2 years course
- 80 weeks of learning + 24 weeks holiday
- 20 hours per week face to face learning plus online and self learning

Course Units

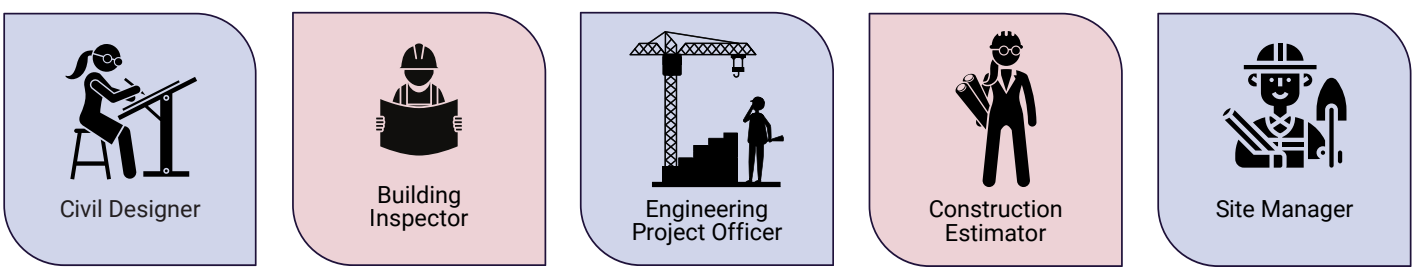
Core Units x 5

- BSBWHS616 Apply safe design principles to control WHS risks
- BSBPMG632 Manage program risk
- RIIQUA601E Establish and maintain a quality system
- BSBTWK502 Manage team effectiveness
- RIICWD601E Manage civil works design processes

Elective Units x 7

- BSBSTR601 Manage innovation and continuous improvement
- BSBOPS601 Develop and implement business plans
- RIICWD533E Prepare detailed design of civil concrete structures
- RIICWD507D Prepare detailed geotechnical design
- RIICWD534E Prepare detailed design of civil steel structures
- MEM30031 Operate computer-aided design (CAD) system to produce basic drawing element
- BSBXCM501 Lead communication in the workplace

Career Opportunities





CHC33021 CERTIFICATE III IN INDIVIDUAL SUPPORT

CRICOS 111833B

Course Overview

This course is the entry point of the Community Services stream of courses and prepares the students to have knowledge and skills for working in community or residential setting who follow an individualised plan to provide person-centred support to people who require support due to ageing, disability or other reasons. This course provides pathway for further learning at Certificate IV or Diploma level.

Workers have a range of factual, technical and procedural knowledge, as well as some theoretical knowledge of the concepts and practices required to provide person centred support. Candidates must have completed at least 120 hours work as in addition to face-to-face training.

Teaching sessions are trainer-led in-group sizes of up to 30 participants. The teaching program is undertaken using a planned schedule in accordance with national standards.

Course Features

- 15 units in total
- 4 terms per year
- 1 year course
- At least 120 hours of Work Placement
- Work Placement in last term
- 40 weeks of learning + 12 weeks holiday
- 20 hours per week face to face learning plus online and self learning

Course Units

Core Units x 9

- CHCCCS031 Provide individualised support
- CHCCCS038 Facilitate the empowerment of people receiving support
- CHCCCS040 Support independence and well being
- CHCCCS041 Recognise healthy body systems
- CHCCOM005 Communicate and work in health or community services
- CHCDIV001 Work with diverse people
- CHCLEG001 Work legally and ethically
- HLTINF006 Apply basic principles and practices of infection prevention and control
- HLTWHS002 Follow safe work practices for direct client care

Elective Units x 6

AGEING

- CHCAGE011 Provide support to people living with dementia
- CHCAGE013 Work effectively in aged care
- CHCPAL003 Deliver care services using a palliative approach

DISABILITY

- CHCDIS011 Contribute to ongoing skills development using a strengths-based approach
- CHCDIS020 Work effectively in disability support
- CHCDIS012 Support community participation and social inclusion

Career Opportunities





CHC43015 CERTIFICATE IV IN AGEING SUPPORT

CRICOS 111831D

Course Overview

This course is an entry point of the Community Services stream of courses and prepares the students to have theoretical and practical knowledge and skills for specialised and/or skilled work and/or further learning.

Individuals in these roles carry out a mix of support workers who complete specialised tasks and functions in aged services; either in residential, home or community-based environments. Workers will take responsibility for their own outputs within defined organisation guidelines and maintain quality service delivery through the development, facilitation and review of individualised service planning and delivery. Candidates must have completed 120 hours of work as part of this course.

Teaching sessions are trainer-led in-group sizes of up to 30 participants. The teaching program is undertaken using a planned schedule in accordance with national standards.

Course Features

- 18 Units in total
- 4 terms per year
- 1 year course
- At least 120 hours of Work Placement
- Work Placement in last term
- 40 weeks of learning + 12 weeks holiday
- 20 hours per week face to face learning plus online and self learning

Course Units

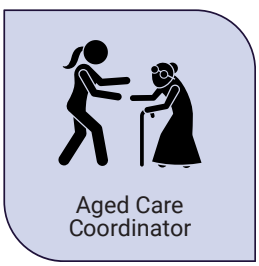
Core Units x 15

- HLTWHS002 Follow safe work practices for direct client care
- CHCAGE011 Provide support to people living with dementia
- CHCLEG003 Manage legal and ethical compliance
- CHCDIV001 Work with diverse people
- HLTAAP001 Recognise healthy body systems
- CHCADV001 Facilitate the interests and rights of clients
- CHCCCS031 Provide individualised support
- CHCCCS040 Support independence and wellbeing
- CHCPAL003 Deliver care services using a palliative approach
- CHCCCS006 Facilitate individual service planning and delivery
- CHCAGE010 Implement interventions with older people to reduce risk
- CHCAGE009 Provide services for older people
- CHCPRP001 Develop and maintain networks and collaborative partnerships
- CHCCCS036 Support relationships with carer and family
- HLTINF006 Apply basic principles and practices of infection prevention and control

Elective Units x 3

- CHCDIV002 Promote Aboriginal and/or Torres Strait Islander cultural safety
- CHCCCS007 Develop and implement service programs
- CHCCCS038 Facilitate the empowerment of people receiving support

Career Opportunities













Specialisation in

Case Management

Child, Youth and Family Welfare

CHC52025 DIPLOMA OF COMMUNITY SERVICES

CRICOS 118786C

Course Overview

This course is the mid - point of the Community Services stream of courses and prepares the students to have knowledge and skills for paraprofessional work and/or further learning at Bachelor level.

Community services, case management and social housing workers involved in the managing, coordinating and/or delivering of person-centred services to individuals, groups and communities. Workers are usually providing direct support to individuals or groups of individuals. Workers may also have responsibility for the supervision of other workers and volunteers and/or case management, program coordination or the development of new business opportunities. All candidates must have completed at least 200 hours of work.

Teaching sessions are trainer-led in-group sizes of up to 30 participants. The teaching program is undertaken using a planned schedule in accordance with national standards.

Course Features

- 20 units in total
- 4 terms per year
- 2 years course
- At least 200 hours of Work Placement
- Work Placement in last term
- 80 weeks of learning + 24 weeks holiday
- 20 hours per week face to face learning plus online and self learning

Course Units

Core Units x 12

- CHCCCS004 Assess co-existing needs
- CHCCCS007 Develop and implement service programs
- CHCCCS019 Recognise and respond to crisis situations
- CHCCSM017 Facilitate and review case management
- CHCDEV005 Analyse impacts of sociological factors on people in community work and services
- CHCDFV001 Recognise and respond appropriately to domestic and family violence
- CHCDIV001 Work with diverse people
- CHCDIV002 Promote Aboriginal and/or Torres Strait Islander cultural safety
- CHCLEG003 Manage legal and ethical compliance
- CHCMGT005 Facilitate workplace debriefing and support processes
- CHCPRP003 Reflect on and improve own professional practice
- HLTWHS003 Maintain work health and safety

Elective Units x 8

Case Management

- CHCCSM009 Facilitate goal-directed planning
- CHCCSM010 Implement case management practice
- CHCCSM016 Undertake advanced assessments
- CHCCSM015 Undertake case management in a child protection framework

Child, Youth and Family Welfare

- CHCPRT025 Identify and report children and young people at risk
- CHCPRT027 Work collaboratively to maintain an environment safe for children and young people

General Electives

- CHCCCS038 Facilitate the empowerment of people receiving support
- CHCCOM005 Communicate and work in health or community services

Career Opportunities

- Community Work Coordinator
- Child Protection Officer
- Case Manager
- Care Team Leader
- Domestic Violence Advocate



SIS30321 CERTIFICATE III IN FITNESS

CRICOS 120448C

Course Overview

This qualification prepares individuals to work as group and gym fitness instructors. You will develop the skills to plan and deliver group exercise sessions and create gym-based programs for individuals, where personalised instruction and ongoing client monitoring are limited.
You will work in predictable environments under general supervision, using discretion and judgement to address routine issues within established organisational policies and procedures.
This qualification provides a pathway to employment in fitness facilities, gyms, and leisure or community centres. Skills are applied in accordance with Commonwealth and State or Territory legislation, Australian standards, and industry codes of practice.
There are no entry requirements for this qualification.

Course Features

- 15 units in total (11 core + 4 electives)
- 4 terms per year – flexible intakes
- 1 year duration (40 learning weeks + 12 weeks holiday)
- 20 hours/week face-to-face plus online and self learning

Course Units

Core Units x 11

- BSBOPS304 Deliver and monitor a service to customers
- BSBPEF301 Organise personal work priorities
- HLTAID011 Provide First Aid
- HLTWHS001 Participate in workplace health and safety
- SISFFIT032 Complete pre-exercise screening and service orientation
- SISFFIT033 Complete client fitness assessments
- SISFFIT035 Plan group exercise sessions
- SISFFIT036 Instruct group exercise sessions
- SISFFIT040 Develop and instruct gym-based exercise programs for individual clients
- SISFFIT047 Use anatomy and physiology knowledge to support safe and effective exercise
- SISFFIT052 Provide healthy eating information

Elective Units x 4

- BSBWHS332X Apply infection prevention and control procedures to own work activities
- CHCDIV001 Work with diverse people
- SISFFIT034 Assess client movement and provide exercise advice
- SISXFAC006 Maintain activity equipment

Career Opportunities





SIS40221 CERTIFICATE IV IN FITNESS

CRICOS 120449B

Course Overview

This qualification prepares individuals to work as personal trainers. You will develop the skills to design, deliver and review personalised exercise programs for generally healthy and low-risk clients, to achieve specific fitness goals. Clients with higher health risks are referred to medical or allied health professionals.

You will work independently in a range of environments, using judgement and initiative to respond to both routine and unpredictable situations. You will also develop communication skills to work effectively with clients and, where required, with other health professionals.
This qualification provides a pathway to employment as a personal trainer in fitness facilities, gyms, leisure or community centres, as well as delivering services in client homes, workplaces, outdoor settings, or online.
Skills are applied in accordance with Commonwealth and State or Territory legislation, Australian standards, and industry codes of practice.

There are no entry requirements for this qualification.

Course Features

- 17 units in total
- 4 terms per year
- 1 year course duration
- 40 weeks of learning with 12 weeks holiday
- 20 hours per week face-to-face plus online and self learning

Course Units

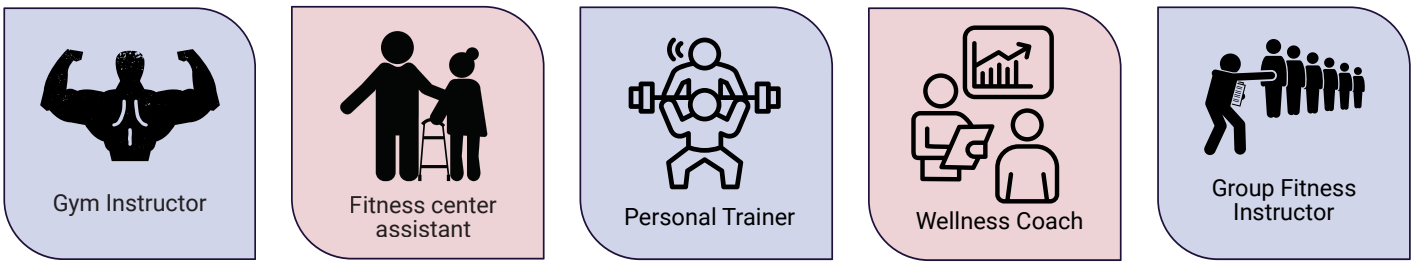
Core Units x 10

- CHCCOM006 Establish and manage client relationships
- SISFFIT041 Develop personalised exercise programs
- SISFFIT042 Instruct personalised exercise sessions
- SISFFIT043 Develop and instruct personalised exercise programs for body composition goals
- SISFFIT044 Develop and instruct personalised exercise programs for older clients
- SISFFIT045 Develop and instruct personalised exercise programs for adolescent clients
- SISFFIT049 Use exercise science principles in fitness instruction
- SISFFIT050 Support exercise behaviour change
- SISFFIT051 Establish and maintain professional practice for fitness instruction
- SISFFIT053 Support healthy eating for individual fitness clients

Elective Units x 7

- SISFFIT034 Assess client movement and provide exercise advice
- SISFFIT046 Plan and instruct online exercise sessions
- SISXCAI009 Instruct strength and conditioning techniques
- SISXCAI010 Develop strength and conditioning programs
- BSBESB401 Research and develop business plans
- BSBESB404 Market new business ventures
- CHCDIV001 Work with diverse people

Career Opportunities





CHC62015 ADVANCED DIPLOMA OF COMMUNITY SECTOR MANAGEMENT

CRICOS 120452G

Course Overview

This qualification prepares individuals to work as managers in community sector organisations. You will develop the skills to plan, lead and monitor service delivery, and support organisational goals and strategic directions.

You will work independently and report to senior management, directors, or boards. You will use judgement and leadership skills to manage people, resources, and daily operations across a range of community service settings.

You will also develop skills in staff recruitment, performance management, risk management, and continuous improvement. Roles may include managing a program, project, or an entire community-based organisation such as a not-for-profit, community centre, or early childhood service. Skills are applied in accordance with organisational requirements and industry standards.

There are no licensing or certification requirements for this qualification.

Course Features

- 13 units in total
- 4 terms per year
- 1.5 year course duration
- 60 weeks of learning with 18 weeks holiday
- 20 hours per week face-to-face plus online and self learning

Course Units

Core Units x 8

- CHCDIV003 Manage and promote diversity
- CHCLEG003 Manage legal and ethical compliance
- CHCMGT001 Develop, implement and review quality framework
- CHCMGT003 Lead the work team
- BSBINN601 Lead and manage organisational change
- BSBMGT608 Manage innovation and continuous improvement
- BSBRSK501 Manage risk
- BSBFIM601 Manage finances

Elective Units x 5

- CHCPOL002 Develop and implement policy
- CHCCCS007 Develop and implement service programs
- CHCMGT007 Work effectively with the Board of an organisation
- CHCMGT004 Secure and manage funding
- CHCPRP003 Reflect on and improve own professional practice

Career Opportunities













HLT43021 CERTIFICATE IV IN ALLIED HEALTH ASSISTANCE

CRICOS 120450J

Course Overview

This qualification prepares individuals to work as allied health assistants. You will develop the skills to support Allied Health Professionals in delivering therapy and health programs to clients in settings such as hospitals, aged care, disability services, and community environments.

You will work under supervision and follow instructions to assist with client care, identify risks, and report any concerns. Supervision may be direct, indirect, or remote, depending on workplace requirements and your level of experience.

You may work in one area or across multiple health disciplines, and in some roles, you may assist or guide other support staff within your scope of practice.

To achieve this qualification, you must complete at least 120 hours of clinical placement in a real workplace setting. Skills are applied in accordance with Commonwealth and State or Territory legislation, Australian standards, and industry codes of practice.

Course Features

- 18 units in total
- 4 terms per year
- 1.5 year course duration
- 60 weeks of learning with 18 weeks holiday
- 20 hours per week face-to-face plus online and self learning

Course Units

Core Units x 10

- BSBMED301 Interpret and apply medical terminology appropriately
- CHCCCS020 Respond effectively to behaviours of concern
- CHCCCS036 Support relationships with carer and family
- CHCCCS038 Facilitate the empowerment of people receiving support
- CHCDIV001 Work with diverse people
- HLTAHA027 Assist with an allied health program
- HLTAHA047 Engage with clinical supervision and delegation
- HLTAHA049 Recognise impact of health conditions
- HLTINF006 Apply basic principles and practices of infection prevention and control
- HLTWHS002 Follow safe work practices for direct client care

Elective Units x 8

- HLTAHA029 Support independence and community participation
- HLTAHA031 Assist in rehabilitation programs
- HLTAHA032 Support maintenance of functional status
- HLTAHA044 Work within a community rehabilitation environment
- HLTAHA052 Assist with social work
- CHCCCS001 Address the needs of people with chronic disease
- CHCCCS002 Assist with movement
- BSBMED303 Maintain patient records

Career Opportunities





CHC81115 GRADUATE DIPLOMA OF FAMILY DISPUTE RESOLUTION

CRICOS 120453F

Course Overview

This qualification prepares individuals to work as Family Dispute Resolution Practitioners. You will develop the skills to support families experiencing conflict, including those involved in the family law system.

You will learn how to facilitate structured discussions, manage sensitive situations, and assist clients to reach safe and appropriate agreements. This work requires professional judgement, strong communication skills, and the ability to handle complex and emotionally challenging cases.

You may work independently or as part of a larger organisation, applying specialised knowledge to support positive outcomes for families. Some roles may also include planning, program management, and contributing to organisational strategies.

This qualification is aligned with the requirements of the Family Law Act 1975 and relevant regulations for Family Dispute Resolution Practitioners.
To achieve this qualification, you must complete at least 50 hours of work placement in a relevant setting.

Course Features

- 10 units in total
- 4 terms per year
- 1 year course duration
- 40 weeks of learning with 12 weeks holiday
- 20 hours per week face-to-face plus online and self learning

Course Units

Core Units x 6

- CHCDFV008 Manage responses to domestic and family violence in family work
- CHCDSP001 Facilitate dispute resolution in the family law context
- CHCDSP002 Adhere to ethical standards in family dispute resolution
- CHCDSP003 Support the safety of vulnerable parties in family dispute resolution
- CHCFAM001 Operate in a family law environment
- CHCFAM002 Work with a child-focused approach

Elective Units x 4

- BSBLDR811 Lead strategic transformation
- CHCCOM005 Communicate and work in health or community services
- HLTASEW003 Provide support to clients affected by loss, grief or trauma
- CHCDIV002 Promote Aboriginal and/or Torres Strait Islander cultural safety

Career Opportunities

- Family Dispute Resolution Practitioner
- Family Mediator
- Parenting Coordinator
- Family Relationship Consultant
- Community Justice

COURSE FEES AND ENTRY REQUIREMENTS

COURSES	DURATION	TERMS*	PER YEAR FEES	TOTAL COURSE FEES	MATERIAL FEES
Certificate IV in Business	1 Year	Jan, Apr, Jul, Sept	AUD 9,000	AUD 9,000	AUD 300
Diploma of Business	1 Year	Jan, Apr, Jul, Sept	AUD 12,000	AUD 12,000	AUD 300
Advanced Diploma of Business	1 Year	Jan, Apr, Jul, Sept	AUD 12,000	AUD 12,000	AUD 300
Diploma of Information Technology	1.5 Years	Jan, Apr, Jul, Sept	AUD 12,000	AUD 18,000	AUD 300
Advanced Diploma of Information Technology	1.5 Years	Jan, Apr, Jul, Sept	AUD 12,000	AUD 18,000	AUD 300
Diploma of Civil Construction Design	1.5 Years	Jan, Apr, Jul, Sept	AUD 12,000	AUD 18,000	AUD 2,000
Advanced Diploma of Civil Construction Design	2 Years	Jan, Apr, Jul, Sept	AUD 12,000	AUD 24,000	AUD 2,000
Certificate III in Individual Support	1 Year	Jan, Apr, Jul, Sept	AUD 12,000	AUD 12,000	AUD 500
Certificate IV in Ageing Support	1 Year	Jan, Apr, Jul, Sept	AUD 12,000	AUD 12,000	AUD 500
Diploma of Community Services	2 Years	Jan, Apr, Jul, Sept	AUD 12,000	AUD 24,000	AUD 1,000
Certificate III in Fitness	1 Year	Jan, Apr, Jul, Sept	AUD 12,000	AUD 12,000	AUD 500
Certificate IV in Fitness	1 Year	Jan, Apr, Jul, Sept	AUD 12,000	AUD 12,000	AUD 500
Graduate Diploma of Family Dispute Resolution	1 Year	Jan, Apr, Jul, Sept	AUD 16,000	AUD 16,000	AUD 1,000
Certificate IV in Allied Health Assistance	1.5 Years	Jan, Apr, Jul, Sept	AUD 12,000	AUD 18,000	AUD 500
Advanced Diploma of Community Sector Management	1.5 Years	Jan, Apr, Jul, Sept	AUD 12,000	AUD 18,000	AUD 1000

- *There may be mid term intakes available for some courses*
- *some courses might not be offered in all terms/intakes.*
- *AUD 200 Enrolment fee (non - refundable) is applicable for each applicant*

Minimum Entry Requirements*

The minimum entry requirements for SMIC courses are:

- Be over the age of 18
- Have successfully completed schooling certificate equivalent to the level of the Australian Higher School Certificate
- Intermediate level of computer skills and provide your own laptop and/or tablet that is compatible with Australian power voltage requirements for use in class
- Verified evidence of IELTS 6.0 with no band less than 5.5 or equivalent

** Meeting the minimum entry requirements does not guarantee a place in the course for which you have applied.*

GENERAL FEES AND CHARGES*

General fees and charges (AUD) if applicable

*Enrolment fee (non - refundable)	AUD 200
*Re-issuing a testamur or statement of attainment	AUD 50
*RPL per unit of competency	AUD 250
*Missed Assessment/Re-Assessment Fee	AUD 300
*Replacement of learner workbook – per unit	AUD 30
*CoE Extension fee	AUD 80
*Late Payment Fee	10%
*Bank Transfer fee	AUD 25
*Airport pickup fee (if needed)	AUD 150
*Accommodation Placement Fee (if needed)	AUD 150
*Deferral fee	AUD 200
*Course Transfer Fee	AUD 200

*College reserves the right to change the fees and charges and you must obtain the latest schedule of all fees and charges before making your decision.

Overseas Student Health Cover (OSHC)

The Australian Government requires international students and their dependents to have OSHC (Overseas Student Health Cover) while studying in Australia. This requirement is regardless of any existing health insurance in their home country.

Estimated accommodation costs per person/week:

Hostels and Guest houses	AUD 90 to 150
Shared Rental	AUD 95 to 215
Homestay	AUD 235 to 325
Rental	AUD 185 to 440

Estimated costs of living per person/year

For students or guardians	AUD 29,710
For partners coming with you	AUD 10,394
For a child coming with you	AUD 4,449

The student should consider the cost of living (accommodation, meals etc.) in Australia, which is estimated by the Australian Government, and can be found at https://www.studyaustralia.gov.au/

Payment of Fees

Tuition fees are payable as part of enrolment in the Course six (6) weeks prior to the start of the term. Fees for subsequent terms must be paid at least 2 weeks prior to commencement.

Payment Options

- Bank Cheque
- Direct deposit/Telegraphic transfer

APPLICATION PROCESS

Step 1



Explore courses at SMIC and check requirements

Step 2



Submit Student Application Form with supporting documents

Step 3



Receive Offer Letter & Student Agreement

Step 4



Accept Offer Letter, sign Student Agreement Form & submit payment receipt

Step 5



Receive eCoE & apply Visa

Step 6



Make travel arrangements with Student Visa

Step 7



Arrive at SMIC for enrolment & orientation



Contact

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